

INFORMATION OBLIGATION for suppliers (employees of contractors)

I. Controller's details

The Controller of your personal data is **Bridgestone Diversified Products Poland sp. z o.o.**, with registered office at Fabryczna 5, 58-130 Żarów (hereinafter "Data Controller"). If you have any questions regarding the processing of personal data by us or you want to realize your rights related to it, please contact the Data Controller via email address: katarzyna.dobrowolska@bsdpl.pl or in writing to the Data Controller's address.

II. The purposes of processing your personal data

Personal data will be processed for the purpose of running a business by the Data Controller consisting in particular of:

- sale and purchase of goods and services;
- concluding, performing and settlement agreements with customers, suppliers and other business partners;
- administrative, financial and tax services for all these areas of business.

III. The Legal basis for the processing of your personal data

The basis for the processing of personal data is:

- legitimate interest of the Data Controller (in particular, business contacts in order to conclude or perform concluded contracts, defense against claims and pursuing possible claims);
- performance of the contract to which you are a party and activities aimed at its conclusion (if you are an entrepreneur - a natural person conducting business activity);
- an obligation resulting from legal regulations (e.g. accounting, tax, reporting regulations).

IV. Recipients of your data

The data may be transferred to entities processing them on our behalf, but only for the purpose and scope essential for the implementation of the above-mentioned purpose, including entities providing document archiving services to us, IT services, accounting, transport and consulting services etc., where such entities process data on the basis of contracts concluded with the Data Controller and only in accordance with the Data Controller's instructions.

V. The source of your data

We have received your personal data:

- directly from you (e.g. if you are an entrepreneur - a natural person conducting business activity and you have concluded a contract with us);
- from your employer, who indicated you as the contact person for the performance of the contract concluded with him, to which the Data Controller is a party;
- from publicly available sources, including in particular:
 - from state registers: Central Register and Information on Economic Activity (CEIDG) and the National Court Register (KRS);
 - from your employer's website;
 - from information on the Internet.

VI. Data retention period

Your personal data will be kept for a period:

- based on a legitimate interest to protect against claims and pursue possible claims - for the period of limitation of claims related to the contract concluded with our client, supplier or other contractor;
- on the basis of a legitimate interest in conducting business contacts for the performance of concluded contracts - for the duration of the legal relationship based on such contracts;
- for the purposes of contract performance - for the period of limitation of claims related to the concluded contract or provided service to which you are a party (if you are an entrepreneur - a natural person performing business activity);
- if there is a legal obligation - for the period specified in the regulations.

VII. Voluntary character of data provision

Providing your personal data is voluntary, but necessary for the Data Controller to conduct the business activity referred to above. Failure to provide the data will prevent the conclusion or proper performance of the contract.

VIII. Your rights

You have the right to access your data and the right to rectify it, erase it, limit its processing and raise objections. In order to implement one of your rights, please contact the Data Controller whose contact details have been provided above. You also have the right to lodge a complaint to the President of the Office for Personal Data Protection, if you believe that the processing of personal data violates the provisions of the GDPR.